



YoloTD Board of Directors Meeting

June 10, 2024



Agenda Item 1: Determination of Quorum

Agenda Item 2 : Approve Agenda

Agenda Item 3: General Public Comment



Agenda Item 4

Consent Calendar

- 4a. Approve Minutes for May 13 2024 Meeting
- 4b. Approve Resolution 2024-11: Sustainable Campus Transportation Plan for UC Davis
- 4c. Authorize contract with Regional Government Services (RGS) for Board Clerking Services
- 4d. Authorize contract with Regional Government Services (RGS) for Financial Advisory Services



Agenda Item 5

Hold Public Hearing on Revised Draft Budget for
FY 2024-25 and Approve Resolution 2024-12
Adopting the Budget for Fiscal Year 2024-25

Outline:

1. **Changes from May Draft**
2. Five Year Outlook
2. **Additional Info Requested by Board at May meeting**
3. **Staff Recommendation & Budget Resolution**

Outline:

1. **Changes from May Draft**
2. Five Year Outlook
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Revised FY2024-25 Budget

Changes from May 13th to June 10th

YoloTD Budget	FY2024-25 Proposed		
	May 13th	June 10th	Change
Administration Operating Expenses	\$3,391,860	\$3,391,860	\$0
Fixed Route Operating Expenses	\$12,485,603	\$12,200,158	(\$285,445)
Microtransit Operating Expenses	\$2,175,136	\$2,186,389	\$11,253
Paratransit Operating Expenses	\$3,058,137	\$3,066,001	\$7,864
Total, Operating Expenses (OE)	\$21,110,736	\$20,844,408	(\$266,328)

New

Revised FY2024-25 Budget



YoloTD Budget	FY2024-25 Proposed		
	May 13th	June 10th	Change
Administration Operating Expenses	\$3,391,860	\$3,391,860	\$0

Increases: None

Decreases: None

No Change

Revised FY2024-25 Budget



YoloTD Budget	FY2024-25 Proposed		
	May 13th	June 10th	Change
Fixed Route Operating Expenses	\$12,485,603	\$12,200,158	(\$285,445)

Increases: None

Decreases:

- Eliminated Restoration of Trips on
Routes **40 & 240 in West Sacramento**
excludes Administrative costs

Change:
Removed W. Sac
restorations

Revised FY2024-25 Budget



YoloTD Budget	FY2024-25 Proposed		
	May 13th	June 10th	Change
Microtransit Operating Expenses	\$2,175,136	\$2,186,389	\$11,253

Increases: Slight adjustment to Insurance and Fuel based on actuals

Decreases: None

Change:
Increased \$11K

Revised FY2024-25 Budget



YoloTD Budget	FY2024-25 Proposed		
	May 13th	June 10th	Change
Paratransit Operating Expenses	\$3,058,137	\$3,066,001	\$7,864

Increases: Slight adjustment based on actuals

Decreases: None

Change:
Increased \$8K

Revised FY2024-25 Budget

Changes from May 13th to June 10th

Route	Community / Destinations	Operating Days	Actual FY2023-24			May Draft FY2024-25			June Draft FY2024-25			Change	
			Trips	Hours	Miles	Trips	Hours	Miles	Trips	Hours	Miles	Hours	Miles
40	Northern West Sacramento Ikea Ct West Sacramento Transit Center Downtown Sacramento	MON-FRI	12	4,273	49,640	17	5,529	63,884	12	4,274	49,640	-1,255	-14,244
		SAT	11			11			11				
		SUN	9			11			9				
240	Ikea Ct, Reed Ave, Harbor Blvd West Sacramento Transit Center Downtown Sacramento	MON-FRI	12	4,563	54,049	14	4,837	57,266	12	4,335	51,372	-503	-5,894
		SAT	12			12			12				
		SUN	12			12			12				
	Total		68	8,836	103,689	77	10,366	121,150	68	8,609	101,012	-1,758	-20,138

Footnotes:

1. Total Trips include both 42A & 42B routes. Budgeted Trips include six (6) months increased service. Actual Trips reflect not implementing restored services as of January 2024.
2. Route 42A and 42B decreased by the FY23-24 proposed increase of 12,650 Hours and 168,484 Miles.

New

Revised FY2024-25 Budget

Funding Sources by Program



Funding Source	Admin	Fixed Route	Microtransit	Paratransit	\$ Total	% Total
Fares	\$ -	\$ (1,175,000)	\$ (45,000)	\$ (150,000)	\$ (1,370,000)	7%
Other Revenues	(1,725,799)	(3,237,756)	(423,215)	(825,054)	\$ (6,211,824)	30%
CARES	-	(2,152,143)	(411,882)	(508,867)	\$ (3,072,892)	15%
STA/LTF	(1,666,061)	(4,524,894)	(843,315)	(1,465,000)	\$ (8,499,270)	41%
CRRSSA	-	-	-	(117,078)	\$ (117,078)	1%
SB125	-	(1,110,363)	(462,978)	-	\$ (1,573,341)	8%

\$ (3,391,860) \$ (12,200,156) \$ (2,186,390) \$ (3,065,999) \$ (20,844,405) 100%

Funding Source	Admin	Fixed Route	Microtransit	Paratransit	Total
STA & LTF	49%	37%	39%	48%	41%
One-Time	0%	16%	4%	3%	23%
Fares	0%	6%	0%	1%	7%
Other Revenues	8%	16%	2%	4%	30%

100%

One-time funds used to offset the 60% of STA & LTF funds retained by jurisdictions:

- CARES
- CRRSSA
- SB125

Change:
Decreased **\$266K**

Outline:

1. Changes from May Draft
- 2. Five Year Outlook**
3. Additional Info Requested by Board at May meeting
4. Staff Recommendation & Budget Resolution

Five-Year Outlook as of June 10, 2024



Expenditures	Projection FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Adjusted FY23-24 Operating Expenditure Budget	\$ 19,263,000	\$ -	\$ -	\$ -	\$ -	\$ -
FY24-25 Annualized Restoration/Microtransit expansion	\$ -	\$ 20,844,000	\$ 20,844,000	\$ 20,844,000	\$ 20,844,000	\$ 20,844,000
FY28-29 New Service VMT Mitigation Plan 2023 Estimates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,200,000
Additional 25% deposit to General Reserve from budget increase	\$ -	\$ 393,000	\$ -	\$ -	\$ -	\$ -
Scenario Expenditure Budgets in 2024 Dollars:	\$ 19,263,000	\$ 21,237,000	\$ 20,844,000	\$ 20,844,000	\$ 20,844,000	\$ 25,044,000
Total Base Revenues	\$ 19,579,000	\$ 21,237,000	\$ 20,493,000	\$ 19,177,000	\$ 19,177,000	\$ 23,377,000
Base Funding Excess (Deficit)	\$ 316,000	\$ -	\$ (351,000)	\$ (1,667,000)	\$ (1,667,000)	\$ (1,667,000)
Potential Funding Solutions						
Increased use of Formula funds ¹⁰	\$ -	\$ -	\$ 351,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
Obtain new competitive grants	\$ -	\$ -	\$ -	\$ 67,000	\$ 67,000	\$ 67,000
SB125 formula -based capital program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increased use of LTF/other potential funding strategies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increased use of unrestricted funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess funding added to unrestricted funds balance	\$ (316,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Potential Strategies to Close Excess (Deficit)	\$ (316,000)	\$ -	\$ 351,000	\$ 1,667,000	\$ 1,667,000	\$ 1,667,000
Remaining, Base Funding Excess (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Base Revenues

Assumes Increased use of Annual FTA 5307 UZA and 5311 Rural funding (Unused Funding & Future Funding)

Potential Funding Solutions

Most Conservative Approach – **X No** Increase Use of STA/LTF Funds **X No** 2nd Allocation of SB125 Funds **X No** Use of Unrestricted Funds

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Revised FY2024-25 Budget

Cost of Living Adjustment (COLA) 4%

FY23-24 Impact of Salary Survey Adjustments:

Description	As of July 1, 2023	Adjusted by Salary Survey	Change \$	Change %
Salaries	\$ 1,218,942	\$ 1,387,650	\$ 168,708	14%
Pension ER Portion	\$ 129,653	\$ 150,696	21,043	16%
Total, Change	\$ 1,348,595	\$ 1,538,346	\$ 189,751	14%
Total, FY2023-24 Budgeted for Increases			\$ 245,000	
Total, FY2023-24 Budget Savings- Projected			\$ 55,249	

FY24-25 Impact of 4% COLA Adjustment:

Description	As of Today ¹	Adjusted by COLA 4% Increase	Change \$	Change %
Salaries	\$ 1,603,768	\$ 1,667,919	\$ 64,151	4%
Pension ER Portion	\$ 162,586	\$ 169,089	6,503	4%
Total, Change	\$ 1,766,354	\$ 1,837,008	\$ 70,654	4%
Less: Use of FY2023-24 Savings ²			\$ 55,249	
Total, FY2024-25 Financial Impact with 4% COLA			\$ 15,405	

New:
Net Impact \$15K

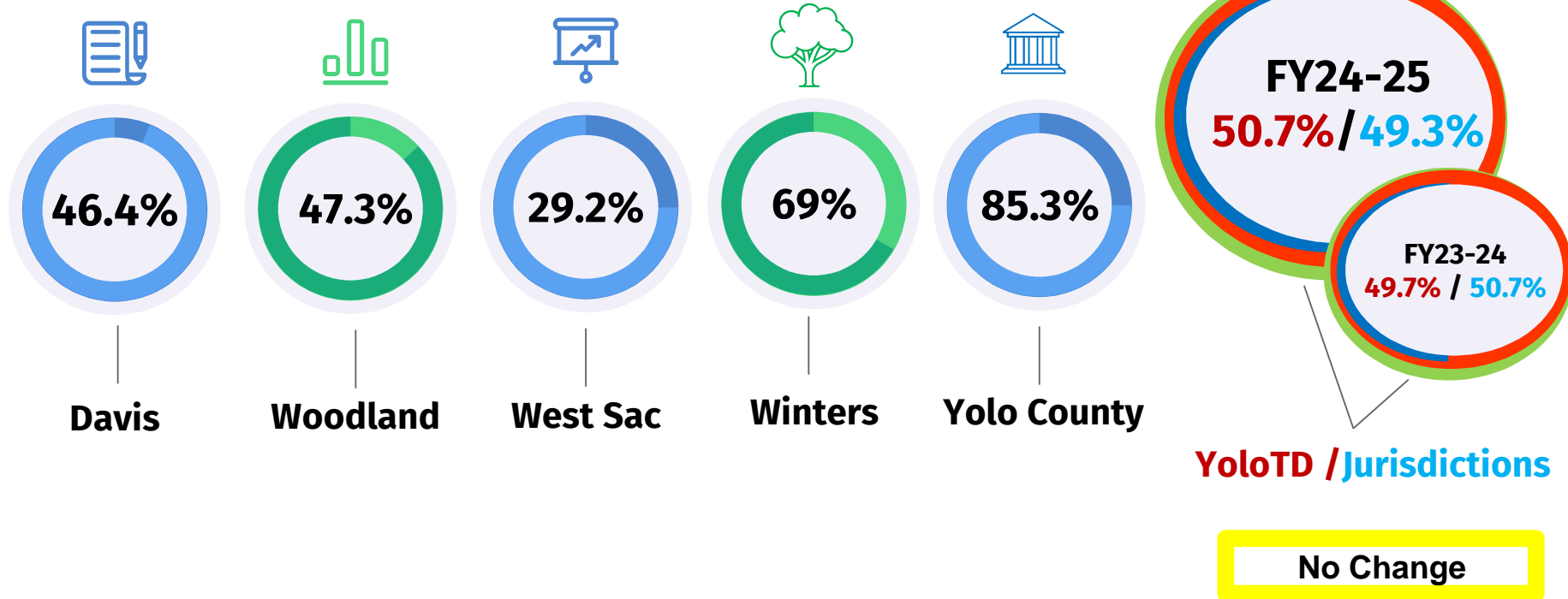
FY2023-24 Budget vs Actuals Comparison to Revised FY2024-25 Budget



YoloTD Budget	FY2023-24 Budget vs Actuals			FY2024-25 Budget		
	Final	Projections	Under (Over)	Proposed	\$ Change	% Change
Administration Operating Expenses	\$3,186,000	\$3,463,645	(\$277,645)	\$3,391,860	\$205,860	6%
Fixed Route Operating Expenses	\$12,109,000	\$11,515,331	\$593,669	\$12,200,158	\$91,158	1%
Microtransit Operating Expenses	\$1,364,000	\$1,332,064	\$31,936	\$2,186,389	\$822,389	60%
Paratransit Operating Expenses	\$3,050,000	\$2,952,359	\$97,641	\$3,066,001	\$16,001	1%
Total, Operating Expenses (OE)	\$19,709,000	\$19,263,399	\$445,601	\$20,844,408	\$1,135,408	6%

Change:
Added Budget vs
Actual Comparison

FY2024-25 Combined % of STA and LTF Funding Retained by Jurisdictions



Revised FY2024-25 Budget

STA & LTF Funding



Administration

Total	\$ 3,391,860	
STA/LTF	\$ 1,666,061	49%
Other Revenues	\$ 1,725,799	51%

Fixed Route

Total	\$ 12,485,603	
STA/LTF	\$ 4,524,894	36%
Other Revenues	\$ 7,960,709	64%

Microtransit

Total	\$ 2,175,136	
STA/LTF	\$ 838,762	39%
Other Revenues	\$ 1,336,374	61%

Paratransit

Total	\$ 3,058,137	
STA/LTF	\$ 1,465,000	48%
Other Revenues	\$ 1,593,137	52%

No Change

YoloGo Overview



- Comprehensive assessment of YoloTD operations, including transit service
- Financially Constrained
- Service Expansions Offset by Cuts Elsewhere

YoloGo Timeline



- **March 2020:** First Draft Presented to Board
- **May 2020:** Emergency Service Cuts
- **June 2020 – March 2021:** Assessing COVID's Impact
- **April 2021:** Final Plan Adopted
 - Prioritized routes serving essential workers and transit-dependent populations
 - Permanently discontinued 16 Routes
 - Offset by immediate restoration/expansion elsewhere

2020 Emergency Service Cuts



Discontinued routes

210 West Woodland Local
214 East Woodland Local
216 Knights Landing/Woodland
217 Dunnigan/Yolo/Woodland
220 Davis/Winters/Vacaville
(replaced by microtransit)
39 Southport/Sacramento Commute
220C Winters/Davis
242 Woodland/Davis Commute
243 Woodland/UC Davis Commute
43R Sacramento/UC Davis Express
44 South Davis/Sacramento Express
45X Woodland/Sacramento Express
46 Woodland/Sacramento Express
232 Davis/Sacramento Express

Reduced-service routes

35 Southport Local
40 West Sacramento Local
41 West Sacramento Local
42A Intercity Loop
42B Intercity Loop
211 West Woodland Local
212 East Woodland Local
240 West Sacramento/Sacramento Shuttle
241 West Sacramento/Sacramento Commute
43 Davis/Sacramento Express
45 Woodland/Sacramento Express
230 West Davis/Sacramento Express

YoloGo Implementation Slowed by Driver Shortage



- **Sept 2021:** Driver Shortage Halts Service Restoration, Forces Additional Cuts
 - All remaining Express Routes cut completely
 - Was billed as a temporary change
- **2022-2024:** Limited Restoration and Expansion

Current Status of YoloGo Changes



Route	Jurisdiction	YoloGo Action	Status
42 A/B	Intercity	30-minute service peak hours only; Streamline routing in Davis and downtown Sacramento; Restore early/late trips	Complete
35	West Sacramento	Discontinue, replace with 37	Complete
39	West Sacramento	Discontinue, replace with 37	Complete
40	West Sacramento	Restore early/late trips	Incomplete
41	West Sacramento	Restore early/late trips	Incomplete
240	West Sacramento	Restore early/late trips	Incomplete
241	West Sacramento	Discontinue	Complete
242	Woodland/UC Davis	Discontinue	Complete
243	Woodland/UC Davis	Discontinue	Complete
210	Woodland	Discontinue	Complete
211	Woodland	Restore early/late trips	Complete
212	Woodland	Restore early/late trips	Complete
214	Woodland	Discontinue	Complete
216	Knights Landing	Discontinue, replace with microtransit	Complete
45	Woodland Express	Continue reduced service	Incomplete
45X	Woodland Express	Discontinue	Complete
46	Woodland Express	Discontinue	Complete
217	Woodland/Dunnigan	Discontinue	Complete
Micro	Woodland	Launch new microtransit (BeeLine)	Complete
220	Winters/Davis	Discontinue, replace with microtransit	Complete
220C	Winters	Restore	Incomplete
43	Davis Express	Continue reduced service	Incomplete
43R	Davis Express (Reverse)	Restore	Complete
44	Davis Express	Discontinue	Complete
230	Davis Express	Continue Reduced Service	Incomplete
232	Davis Express	Discontinue	Complete

Proposed Transit Service Changes in Draft Budget

YoloGo Service Restorations Proposed for FY 2024-25:

- ~~RT 40 (West Sacramento Local): Five additional AM and PM trips~~
- ~~RT 240 (West Sacramento Local): Two additional AM and PM trips~~
- RT 43 (Davis – Sacramento Express): Two additional AM and PM trips
- RT 230 (West Davis – Sacramento Express)- Two additional AM and PM trips

Other Service Changes Proposed for FY 2024-25

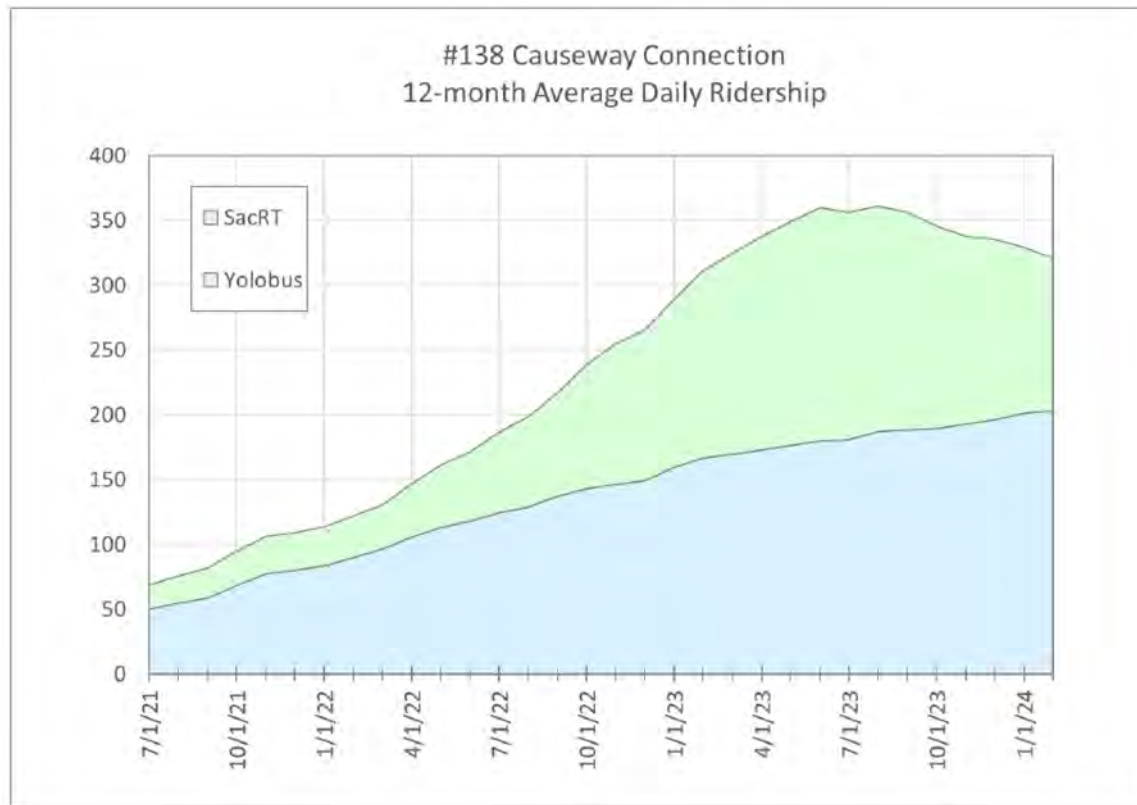
- RT 44 (South Davis – Sacramento Express)- Three AM and PM trips
- BeeLine: Expanded service hours and second vehicle in Winters, Knights Landing
 - *Requires separate Board approval*

Reliability of Ridership Data

Current (farebox)
methods likely
undercount riders,
esp free riders

*Causeway Connection
Example:*

SacRT ridership 43%
higher than ours on
identical service



Outline:

1. Changes from May Draft
2. Five Year Outlook
3. Additional Info Requested by Board at May meeting
- 4. Staff Recommendation & Budget Resolution**

YoloTD Budget Process Requirements

- Written comments from City Managers must be provided by May 30 and then shared with the Board.
- A properly-noticed public hearing on the budget is required. *This meeting fills that requirement.*
- Board must adopt at least a Preliminary Budget by June 30.
- Board must adopt Final Budget by August 30.

What the Proposed Budget Resolution Would Do

1. Affirms Public Hearing was Held
2. Adopts Draft Budget as Final Budget
3. Approves a 4% COLA
4. Amends Authorized Position Resolution
5. General Reserve Contribution
6. Allows funds to be moved within Budget Categories
7. Carries Forward Unfinished Projects
8. Allows Flexible Use of Funding
9. Apply State Transit Funds to Capital Projects
10. Quarterly Reports to Board
11. Special Meetings on Use of State Transit Funds

Staff Recommendation

1. Receive the Revised Draft Budget;
2. Open the Public Hearing and Receive Testimony;
3. Approve Budget Resolution 2024-12 adopting the Revised Draft Budget as the Final (or Preliminary) FY 2024-25 Budget.

Reference Slides for Budget Presentation

Five-Year Outlook as June 10, 2024



Total Base Revenues – Increased use of Federal Transit Assistance (FTA) Funding

5307 Urbanized Area Formula Funds

- Operating Assistance
- Engineering
- Planning
- Capital Projects
- Preventative Maintenance
- ADA Paratransit Service
- Job Access and Reverse Commute Projects

5311 Rural Area Formula Funds

- Operating Assistance
- Planning
- Capital Projects
- Job Access and Reverse Commute Projects
- Intercity Bus Service
- Administrative Expenses

5307|5310 | 5337 | 5339 Discretionary (Competitive) Funds

- Bus and Bus Facilities Program
- Low or No Emission Vehicle Program
- State of Good Repair Program

Use of FTA funding Assumptions:

- 1) **Utilize Unspent Allocations**
- 2) **Maximize Current and Future Allocations**
- 3) **Apply for Additional Funds**

5307 Urbanized Area Formula Funds - History

5307 UZA Formula Funding	2025	2024	2023	2022	2021	2020
Davis	6,107,257	6,107,257	5,946,381	5,823,887	3,668,220	3,653,777
Woodland	2,988,034	2,988,034	2,367,815	2,319,341	1,659,801	1,659,703
Sacramento	36,728,332	36,728,332	35,459,205	34,922,799	27,265,176	27,435,211
Total, 5307 UZ Allocation	\$ 45,823,623	\$ 45,823,623	\$ 43,773,401	\$ 43,066,027	\$ 32,593,197	\$ 32,748,691

5307 Allocated to YoloTD	2025	2024	2023	2022	2021	2020
Davis	150,000	150,000	150,000	150,000	150,000	?
Woodland	2,988,034	2,988,034	2,367,815	2,319,341	1,659,801	1,659,703
Sacramento	1,285,492	1,285,492	1,241,072	1,222,298	954,281	960,232
Total, 5307 YoloTD allocation	\$ 4,423,526	\$ 4,423,526	\$ 3,758,887	\$ 3,691,639	\$ 2,764,082	\$ 2,619,935

5311 Rural Area Formula Funds

Assumes use of annual allocation of \$220,000

5307| 5310 | 5337 | 5339 Discretionary (Competitive) Funds

Staff is actively working with SACOG and the FTA Program Coordinator to reconcile unspent funds. Assumes use of unspent discretionary grants in addition to pursuing more opportunities.

REF

Revised FY2024-25 Budget

Changes from May 13th to June 10th

Route	Community / Destinations	Operating Days	Actual FY2023-24			May Draft FY2024-25			June Draft FY2024-25			Change	
			Trips	Hours	Miles	Trips	Hours	Miles	Trips	Hours	Miles	Hours	Miles
40	Northern West Sacramento Ikea Ct West Sacramento Transit Center Downtown Sacramento	MON-FRI	12	4,273	49,640	17	5,529	63,884	12	4,274	49,640	-1,255	-14,244
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240	Ikea Ct, Reed Ave, Harbor Blvd West Sacramento Transit Center Downtown Sacramento	MON-FRI	12	4,563	54,049	14	4,837	57,266	12	4,335	51,372	-503	-5,894
		SAT	12			12							
		SUN	12			12							
	Total		68	8,836	103,689	77	10,366	121,150	68	8,609	101,012	-1,758	-20,138

Footnotes:

1. Total Trips include both 42A & 42B routes. Budgeted Trips include six (6) months increased service. Actual Trips reflect not implementing restored services as of January 2024.
2. Route 42A and 42B decreased by the FY23-24 proposed increase of 12,650 Hours and 168,484 Miles.

Correction: May Draft should have been Route 40 = 15 MON-FRI Trips



Agenda Item 6

Approve Workplan for FY 2024-25

Changes from May Draft:

- ☐ Removed restoration of morning/evening trips on Routes 40 and 240 in West Sacramento
- ☐ Added a new project to host a Board workshop or series of workshops on the YoloTD budget
- ☐ Clarified that marketing campaigns targeting UC Davis affiliates will prioritize Routes 42A/B and the Causeway Connection (Route 138)
- ☐ Added a section on future-year priorities

Future Year Priorities

Year	Department	Project
2025-26	Transit Operations	New transit operations and software contract(s) for fixed route, paratransit and microtransit.
2025-26	Executive Management	Develop 5-year strategic plan for the agency with a particular focus on purpose, goals and role of multimodal program, and incorporating findings of the new short range transit plan
2025-26	Transit Operations	Continue working with regional partners to implement contactless (aka 'tap' or 'open loop') payments
2025-26	Communications	Update website to make it more smartphone-friendly
2026-27	Transit Operations	Establish new KPIs based on data from Automatic Passenger Counters
2026-27	Planning	Yolo 80 VMT Mitigation: Detailed implementation plans

Workplan Highlights: Transit Operations

- ☐ Revisit Route 42A/B schedule and routing to serve new Downtown Woodland Transit Center and update downtown Sacramento routing
- ☐ Complete the transition to Automatic Passenger Counters (APCs) to provide more robust and accurate data about our transit services.
- ☐ Improve ADA Paratransit passenger tools, policies and management practices
- ☐ Infrastructure design/engineering for zero emission bus implementation plan.

Workplan Highlights: Multimodal Planning

- ☐ Complete planning for the new Downtown Woodland Transit Center
- ☐ Complete community outreach and planning for the Yolo Active Transportation Corridors (YATC) project
- ☐ Envision the future of YoloBus with our Short Range Transit Plan
- ☐ Develop expanded countywide TDM program
- ☐ Conduct a countywide household travel survey

Workplan Highlights: Communications



- ☐ New marketing campaign targeting state workers returning to downtown Sacramento
- ☐ Explore marketing partnerships for major sports events and special events
- ☐ Continue Beeline marketing, promotions and partnerships
- ☐ Continue marketing new Route 42 service to UC Davis students and staff



Agenda Item 7

Administrative Reports

- A. Board Member Reports
- B. Transdev Report
- C. Executive Director Report

Agenda Item 8

Adjourn Meeting