

Citizens Advisory Committee (CAC)
Yolo County Transportation District
350 Industrial Way, Woodland, CA 95776---(530) 661-0816

Topic: Receive Minutes of CAC's Regular Meeting on March 7, 2023	Agenda Item#:	4
	Agenda Type:	Deliberation/Action
		Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Prepared By: H. Cioffi		Meeting Date: May 7, 2023

RECOMMENDATION:

Staff recommend that the YoloTD Citizens Advisory Committee (CAC) review and approve the meeting minutes from their May 2, 2023, meeting.

MEETING MINUTES:

Meeting Date: May 2, 2023

1. Call to order/Roll Call

Chair Baker called the meeting to order at 6:06 p.m. The following individuals were in attendance:

Committee Member	Jurisdiction	In Attendance	Absent
Lisa Baker (Chair)	Winters		X
Olin Woods (Member)	County	X	
Stephen Streeter (Member)	Davis	X	
Patrick Guild (Member)	West Sacramento		X
Mollie D'Agostino (Member)	Woodland	X	
Andrew Furillo (At-Large)		X	
Vacant (At-Large)			X - Vacant

YoloTD staff in attendance were Autumn Bernstein, Executive Director; Heather Cioffi, Executive Assistant and Clerk to the Board; Courtney Williams Assistant Planner.

2. Comments from the public regarding matters not on the agenda.

Vice-Chair Streeter asked for public comment on items not on the agenda but within purview of YoloTD.. There were no public comments.

3. Approval of Minutes of CAC's Regular Meeting on March 7, 2023

Item 4 is an action item.

Vice-Chair Streeter asked for approval of the agenda. Ms. D'Agostino made the motion, seconded by Mr. Furillo to approve the meeting minutes for March 7, 2023. ***The motion passed unanimously.***

4. Administrative Reports

Item 5 is a non-action item and for informational purposes only.

CAC Members Report

- Mr. Furillo provided updates including the Unitrans advisory committee meeting, the annual service changes for Unitrans were approved.
- Mr. Furillo attended the BTSSC meeting. Plans for an over/underpass were reviewed to help get from Olive Drive to downtown. It was also recommended the Davis City Council approve the vision zero plan.
- Mr. Woods expressed appreciation for Mr. Abbanat attending the Yolo County TAC meeting.
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Executive Directors Report

Ms. Bernstein provided updates to include the following:

- There was an error on the packet and the committee was provided with the updated items. The updated packet will also be posted.
- The zero emissions plan is listed on the consent agenda and if there are any comments, please email staff.
- YoloTD staff are in communication with Valley Clean Energy to work together on achieving success in approving the infrastructure for moving to a zero emissions plan.
- YoloTD staff is recommending the board approval a 3-million-dollar grant that is being provided by SACOG to work on establishing a tolling authority.
- YoloTD staff attended 4 different events during the previous weekend. All events went well.
- Caltrans will be releasing the draft EIR on the Yolo 80 plan in late June. The CAC will be able to review the EIR during the following meeting.
- Reminder that the CAC member stipends have been approved and any member wishing to receive the stipend will need to complete the ethic training.
- YoloTD staff will soon be working on recruitment for the open CAC seats. Staff will provide more information when available. Ms. Bernstein recommended any committee members that have suggestions reach out to staff.

5. Preliminary FY 23-24 Budget and Goals

Item 5 is a non-action item and for informational purposes only.

Ms. Bernstein highlighted key changes to the budget:

- Increasing frequency to route 42 to 30-minute headways.
- Restoring bus service from south Davis to downtown Sacramento.
- Restoring evening service in West Sacramento.
- Launch of the Woodland micro-transit service.
- Project to identify a new transit center.

Mr. Levenson reviewed the last table in the packet, the five-year outlook. The overall budget, leaving aside the capital and planning budget, is roughly \$20 million and in the proposed 23-24 budget we are proposing to use 4 million of non-continuing federal funds.

YoloTD plans to use the remaining funds from the competitive grants to fill short falls, minus about \$3.5 million. YoloTD has built up unrestricted funds, mostly because of the pandemic, and staff estimates there are about \$8 million to use to manage budget short falls.

The committee asked, if changes were made to the STA, how would it affect the 23-24 budget? Ms. Bernstein and Mr. Levenson were unsure but offered to check into the matter.

The committee asked about the cycles of the Cache Creek mitigation fund. It was explained that the tribe is obligated to mitigate the impact of the casino, however the contract does need to be renegotiated.

Ms. Bernstein noted the Cache Creek was our most efficient route.

The committee asked for clarification on how the zero emissions plan affects the budget. Ms. Bernstein and Mr. Williams explain that the ZEB plan in the consent agenda answers most of these questions.

The committee asked if there is a plan on increasing or adding routes for downtown Sacramento during busy times, for example during sporting events. Ms. Bernstein explained this issue is being reviewed on how to make the process streamlined and once there are plans in place, staff will bring the ideas to the committee for review.

The committee asked if the general reserve will continue at the listed amount or if it will need to be adjusted. Mr. Levenson stated the amount listed is what was recommended to the board and therefore what staff is moving forward with. This amount totals up to about 3 months of YoloTD operating budget.

Vice-Chair Streeter asked if there were any further questions for the committee on agenda item 5; there were not.

6. Updated YoloTD Microtransit Policies/Woodland Service Plan

Mr. Williams provided a report on the update to the micro-transit policies. Updates include:

- In 2022 the YoloTD board voted to end the promotional fare of \$1 in Knights landing and Winters, effective January 1, 2023
- The full fare is now \$4, there are no discounts offered.
- Based on customer complaints, the Board directed staff to revisit the micro-transit fares and add youth/senior discounts.
- Micro-transit policies are being updated to coincide with the launch of the Ride-Co software application.

Ms. Williams noted that within the staff report provided the changes are highlighted. Including:

- Passenger Eligibility
- Fare changes
- Hours of Service
- Zone Maps

Mr. Woods made a motion to support the changes to the policies, Ms. D'Agostino seconded the motion. The motion passed unanimously.

Mr. Williams asked if there were any questions about the policy document, there were.

- The committee asked how the eligibility requirements affect the service. Mr. Williams stated this would change to only needing to provide user credentials in order to use the service instead of being required to provide proof of being a resident of Knights Landing or Winters.
- The committee asked if during every trip would identification be required, the answer was it will be determined on a case-by-case basis by drivers.

Mr. Williams reviewed the Woodland micro-service plan with the committee. This included over the last 6 months the YoloTD staff have conducted outreach campaigns to gather input on needs/priorities for new micro-transit services in Woodland. Three alternatives have been created and presented to the committee. Noting the only variables between the three that YoloTD can control is the start and stop times, number of vehicles and operating map.

Vice-Chair Streeter asked for questions and comments from the committee; comments and questions included:

- The committee asked do we think there will be increased demand for traveling to the industrial areas of the city? The answer was no, staff did not expect there to be a significant impact.

- The committee asked what the financial impacts are with this service. Ms. Bernstein responded that depending on available funds, and depending on the option chosen by the board, any leftover funds would be given back to the city for their budgets.
- The committee asked when the service was expected to start. Staff responded that the estimated start time was August. YoloTD is still waiting on vehicles and available drivers.

Ms. D'Agostino made a motion to support the preferred alternative, Mr. Furillo seconded the motion. The motion passed unanimously.

7. Adjournment

There being no further business, Chair Baker adjourned the meeting at 7:33 pm.

Respectfully submitted:

Heather Cioffi

Heather Cioffi, Clerk to the Board